

Provider Memorandum

Improvements to IAMHP Roster Template

Molina Healthcare of Illinois (Molina) is sharing improvements made to the IAMHP Roster template, including additional columns and expanded fields.

Column B: Improvements to this column allow you to provide details about the updates to your facility/practice, such as locations, terminations, additions, hours, etc. Example: If you indicate a term, add clarification in Column B (i.e., is this a term from a service location or will your provider be fully terming from your practice?). All tabs in the template reflect this change.

Columns X, Y, Z: These grouped columns allow group/facility providers to identify themselves to Molina as eligible for, or participating in, the Business Enterprise Program (BEP). Women Business Enterprises (WBE), Minority Business Enterprises (MBE), and Women Minority Business Enterprises (WMBE) should check “Y” for yes where appropriate. This change is for the Group tab only.

All providers should begin using the new template immediately. Rosters submitted to Molina using the old template will still be accepted for a limited time.

Where To Find the Updated Roster Template

Providers should download the updated template from the Molina website. Go to the [Frequently Used Forms](#) page, under the header [Contracting & Provider Forms](#). Scroll down to Universal IAMHP Roster Template (download) for the Excel file.

You will still submit your completed roster to the Provider Network Management team at MHILProviderNetworkManagement@MolinaHealthcare.com.

Questions?

We’re here to help. Contact your Provider Network Manager or email the Provider Network Management team at MHILProviderNetworkManagement@MolinaHealthcare.com. For help identifying your Provider Network Manager, visit [Molina’s Service Area](#) page at MolinaHealthcare.com.

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Note: Molina’s website and documents are best viewed in Google Chrome or Microsoft Edge.