

- All fields must be completed to successfully process your request.
- Please attach all pertinent documentation to this form.

### **Submission Methods:**

- Fax: 1-866-315-2572
- Online Portal: [www.Availity.com](http://www.Availity.com)
- Email: [MHK\\_Provider\\_GnA@molinahealthcare.com](mailto:MHK_Provider_GnA@molinahealthcare.com)
- Mail: Passport Health Plan of Molina Healthcare  
Attention: Provider Grievances  
P.O. Box 36030  
Louisville, KY 40233

### **Provider Information**

Provider/Group Name:

NPI:

### **Contact Information**

Contact Person:

Contact Phone Number/Contact Email:

### **Member Information (If Applicable)**

Member Name:

Member ID:

### **Grievance Information**

The date you became aware of the issue generating the grievance:

Check all that apply:

- ☐ Marketing    ☐ Credentialing    ☐ Provider Representative    ☐ Member Related  
☐ Communications    ☐ Excessive Contact Center Wait Time    ☐ Other

Please provide a detailed description of the issue(s) related to your grievance as indicated above: