

## Claim Reconsideration Request Form

Date: \_\_\_ / \_\_\_ / \_\_\_

- Please submit the request by our preferred method, visiting the **Provider Portal**, by visiting <https://www.availity.com/molinahealthcare>, or fax to:
  - Medicaid, Medicare, Dual SNP Post Claim: (562) 499-0610
- Attach all required supporting documentation.
- Incomplete forms will not be processed. Forms will be returned to the submitter.
- Please refer to the Molina Provider Manual for timeframes and more information.

### Corrected Claims

Please send corrected claims as a normal claim submission electronically or via the **Provider Portal**. This includes attachments for COB or itemized statements.

### Multiple Claims

If multiple claims with the same denial require an appeal, attach an Excel sheet.

**Note:** Multiple claims must be from the same rendering provider and for same claim denial reason.

Provider Information			
Contact Person		Contact Phone #	
Provider/Group Name			
Provider NPI		Provider Tax ID/Medicare ID	
Provider Phone #		Provider Fax #	

Member Information			
Member Name		Member Account #	
Member Date of Birth		Molina Member ID	

Claim Information			
Line of Business	<input type="checkbox"/> Medicaid	<input type="checkbox"/> Dual	<input type="checkbox"/> Medicare
			<input type="checkbox"/> MAPD
Claim Information	<input type="checkbox"/> Single Claim		<input type="checkbox"/> Multiple Claims
Molina Original Claim ID			
Original Claim Amount Billed			
Dates of Service			

Denial Reason (Mark all applicable)	
<input type="checkbox"/> Duplicate Service	<input type="checkbox"/> Coordination of Benefits (COB)
<input type="checkbox"/> Processed under incorrect Provider/Tax ID	<input type="checkbox"/> Processed under incorrect member
<input type="checkbox"/> Overpayment/Underpayment	<input type="checkbox"/> National Correct Coding Initiative (NCCI) Edit
<input type="checkbox"/> Exceeded timely filing limit	<input type="checkbox"/> Eligibility
<input type="checkbox"/> Missing/Incorrect NDC	<input type="checkbox"/> Other (Please explain)

**Additional Information:**