

Molina Healthcare of California Medi-Cal/Medicare Prior Authorization/Pre-Service Review Guide Effective: 01/01/2016

Use the Molina web portal for faster turnaround times. Contact Provider Services for details

Referrals to Network Specialists and office visits to contracted (PAR) providers do not require Prior Authorization

This Prior Authorization/Pre-Service Guide applies to

all Molina Healthcare Medi-Cal and Medicare Members – excludes Marketplace Refer to Molina's website or portal for specific codes that require authorization Only covered services are eligible for reimbursement

- Behavioral Health: Mental Health, Alcohol and Chemical Dependency Services:
 - o Inpatient, Residential Treatment
 - Electroconvulsive Therapy (ECT)
 - Behavioral Health Treatment (BHT) for treatment of Autism Spectrum Disorder (ASD). Including but not limited to:
 - Applied Behavioral Analysis (ABA)
 - o Discrete Trial Teaching
 - Early Start Denver Model
 - Social Skills Training
- Cosmetic, Plastic and Reconstructive Procedures (in any setting) Refer to Molina's Provider website or portal for specific codes considered cosmetic
- **Durable Medical Equipment:** Refer to Molina's Provider website or portal for specific codes that require authorization.
 - Medicare Hearing Supplemental benefit: Contact Avesis at 1-800-327-4462
- Experimental/Investigational Procedures
- Genetic Counseling and Testing except for prenatal diagnosis of congenital disorders of the unborn child through amniocentesis and genetic test screening of newborns mandated by state regulations
- Home Healthcare and Home Infusion: After initial evaluation plus six (6) visits. Note: PA may be required for medications associated with Home Infusion.
- Hyperbaric Oxygen Therapy
- Imaging, Advanced and Specialty: Refer to Molina's Provider website or portal for specific codes that require authorization
- Inpatient Admissions:
 - Acute hospital, Skilled Nursing Facilities (SNF),
 Rehabilitation, Long Term Acute Care (LTAC) Facility,
 Hospice (Hospice requires notification only)
- Long Term Services and Supports: Refer to Molina's Provider website or portal for specific codes that require authorization. Not a Medicare covered benefit.
- Neuropsychological and Psychological Testing

- Non-Par Providers/Facilities: Office visits, procedures, labs, diagnostic studies, inpatient stays except for:
 - Emergency Department and Urgent Care services
 - Professional fees associated with ER visit, approved Ambulatory Surgery Center (ASC) or inpatient stay
 - Nurse Midwife services
 - Local Health Department (LHD) services
 - Family Planning Services
 - HIV Testing and Counseling
 - OBGyn services (with OBGyn within PCP Network)
 - Treatment for Sexually Transmitted Diseases (STDs)
 - Minor consent services
- Occupational Therapy: After initial evaluation plus twenty four (24) visits for outpatient and home settings
- Office Visits & Office Based Surgical Procedures at <u>Participating (Contracted) providers</u> do not require prior authorization for covered services
- Outpatient Hospital/Ambulatory Surgery Center (ASC) Procedures: Refer to Molina's Provider website or portal for specific codes that require authorization
- Pain Management Procedures: Injections, except trigger point injections (Acupuncture is not a Medicare covered benefit)
- **Physical Therapy:** After initial evaluation plus twenty four (24) visits for outpatient and home settings
- Prosthetics/Orthotics: Refer to Molina's Provider website or portal for specific codes that require authorization
- Radiation Therapy and Radiosurgery (for selected services only): Refer to Molina's Provider website or portal for specific codes that require authorization
- Sleep Studies: (Except Home Sleep Studies)
- Specialty Pharmacy drugs (oral and injectable): Refer to Molina's Provider website or portal for specific codes that require authorization
- Speech Therapy: After initial evaluation plus six (6) visits for office, outpatient and home settings
- Transplants including Solid Organ and Bone
 Marrow (Corneal transplant does not require authorization)
- Transportation: non-emergent Air Transport
- Unlisted & Miscellaneous Codes: Molina requires standard codes when requesting authorization. Should an unlisted or miscellaneous code be requested, medical necessity documentation and rationale must be submitted with the prior authorization request.

*STERILIZATION NOTE: Federal guidelines require that at least 30 days have passed between the date of the individual's signature on the consent form and the date the sterilization was performed. The consent form must be submitted with claim.

(Medi-Cal benefit only)



IMPORTANT INFORMATION FOR MOLINA HEALTHCARE MEDI-CAL / MEDICARE

Information generally required to support authorization decision making includes:

- Current (up to 6 months), adequate patient history related to the requested services.
- Relevant physical examination that addresses the problem.
- Relevant lab or radiology results to support the request (including previous MRI, CT Lab or X-ray report/results)
- Relevant specialty consultation notes.
- Any other information or data specific to the request.

The Urgent / Expedited service request designation should only be used if the treatment is required to prevent serious deterioration in the member's health or could jeopardize the enrollee's ability to regain maximum function.

- If a request for services is denied, the requesting provider and the member will receive a letter explaining the reason for the denial and additional information regarding the grievance and appeals process within 2 business days of the denial decision. Denials also are communicated to the provider by telephone, fax or electronic notification 24 hours of making the denial decision.
- Providers and members can request a copy of the criteria used to review requests for medical services.
- Molina Healthcare has a full-time Medical Director available to discuss medical necessity decisions with the requesting physician at 1 (800) 526-8196

Important Molina Healthcare Medi-Cal and Medicare Contact Information

Medicare Authorizations:

Phone: 1 (800) 526-8196 Option 3, then Option 4

Fax: 1 (844) 251-1450

Medi-Cal Authorizations:

Phone: 1 (800) 526-8196 Option3, then Option 4

Fax: 1 (800) 811-4804

Medicare Behavioral Health Authorizations: Phone: 1 (800) 665-0898 Fax: 1 (866) 472-6303

Medi-Cal Behavioral Health Authorizations:

Phone: 1 (800) 526-8196 Option 4 Fax: 1 (800) 811-4804

All Radiology Authorizations:

Phone: 1 (855) 714-2415 Fax: 1 (877) 731-7218 **All OB/NICU and Transplant Authorizations:**

Phone: 1 (888) 562-5442 x751108 Fax: 1 (877) 731-7218

Medi-Cal Pharmacy Authorizations:

Phone: 1 (888) 665-4621 Fax: 1 (866) 508-6445

Medicare Pharmacy Authorizations:

Phone: 1 (800) 665-0898 Fax: 1 (866) 290-1309

Medi-Cal Member Customer Service - Benefits/Eligibility:

Phone: 1 (800) 665-4621 Fax: 1 (866) 507-6186

TTY/TDD: 711

Medicare Member Customer Service -

Benefits/Eligibility:

Phone: 1 (800) 665-0898 Fax: 1 (310) 507-8196

TTY/TDD: 711

Provider Customer Service: 8:00 a.m. – 5:00 p.m. Phone: 1 (855) 322-4075 Fax: 1 (562) 951-1529

24 Hour Nurse Advice Line

English: 1 (888) 275-8750 [TTY: 1-866/735-2929]
Spanish: 1 (866) 648-3537 [TTY: 1-866/833-4703]
Medi-Cal Vision Care: Phone: 1 (888) 493-4070
Medicare Vision Care: Phone: 1 (800) 327-4462
Medi-Cal Dental: Phone: 1 (800) 322-6384
Medicare Dental: Phone: 1 (855) 214-6779
Medicare Non-emergent Transportation:
Phone: 1 (866) 475-5423 Fax: 1 (866) 913-4509

Providers may utilize Molina Healthcare's Provider Portal at:

https://provider.molinahealthcare.com/Provider/Login

Available features include:

- Authorization submission and status
- Claims submission and status
- Download Frequently used forms
- Member Eligibility
- Provider Directory
- Nurse Advice Line Report



Molina Healthcare of California Medi-Cal / Medicare Prior Authorization Request Form

Medi-Cal and Medicare Phone Number: 1 (800) 526-8196 Medi-Cal Fax Number: 1 (800) 811-4804 / Medicare Fax Number: 1 (844) 251-1450 Radiology Fax Number: 1 (877) 731-7218 (MRI, CT, PET, SPECT)

Member											
Plan:	☐ Molina Medi-	Cal	☐ Molina Medicare	3	☐ Cu R A O ☐ Mo	equiri uthori utpati olina N	nl Membe ng Prior ization of ient Serv ledicare ledi-Cal	f			Other
Member Name*:					DOB*:						
Member ID#:					Phone*:						
Member's current address*:											
Services Type:											
A Definition of Expedited / Urgent service request designation is when the treatment requested is required to prevent serious deterioration in the member's health or could jeopardize the enrollee's ability to regain maximum function. Requests outside of this definition should be submitted as routine/non-urgent.											
Referral/Service Type Requested											
Sur Cur Di	Outpatient Surgical procedures Custodial Disenrollment from Outpatient Surgical Procedure Disenrollment from OT PT ST							☐ Home Health			
IPA to Molina Direct ER Admits Sub-Acute SNF			Infusion Therapy Other:						DME		
											In Office
Dia	gnosis Code & Desc										
CPT/HCPC Code & Description:											
Number of visits requested:				DOS Fro	m:	/	/	to	/	/	
Clinical Indication for the request:											
Please send clinical notes and any supporting documentation PROVIDER INFORMATION											
Requesting Provider Name:											
Facility Providing Service:											
Con	tact at Requesting F										
Phone Number: () -						Fax	Number:	()	-	
For Molina Use Only:											
ror N	ioiina use uniy:										