

Provider Memorandum

Action Required: Provider Roster Template

Effective **January 1, 2019**, Molina Healthcare of Illinois (Molina) contracted providers will be required to submit provider information via a new roster template issued by Illinois Association of Medicaid and Health Plans (IAMHP). Please see the [Universal IAMHP Roster Template](#).

The Universal IAMHP Roster was created for managed care organizations (MCOs) participating in the HealthChoice Illinois program and was adopted by Molina on June 15, 2018. Molina, however, is giving providers a grace period of several months before mandating the use of the Universal IAMHP Roster Template.

The provider roster is used to transmit information to Molina including:

- Proper claims payment;
- Provider directory updates; and
- Care coordination functions.

About the New Provider Roster

The Universal IAMHP Roster Template was developed by IAMHP, and Illinois Department of Healthcare and Family Services (HFS).

The new roster eliminates individual MCO requests and also eliminates variances in data in required fields. In addition, the new roster format:

- Contains standard instructions for data entry.
- Addresses the information needs of individual providers, group practices and facilities.
- Ensures compliance with recent Centers for Medicare & Medicaid Services rules on the scope of additional information that should be made available to Medicaid beneficiaries in provider directories.

Questions

For additional information about the roster template, refer to the [Provider Roster Frequently Asked Questions](#).

Providers with questions may contact their provider network managers or email the Provider Network Management Department at MHILProviderNetworkManagement@MolinaHealthcare.com.

Providers who need help identifying their assigned provider network manager may visit Molina's [Service Area page](#).