

# Provider Memorandum

## **Reminder: Universal IAMHP Roster Required**

As of January 1, 2019, Molina Healthcare of Illinois (Molina) contracted providers were required to submit provider information via the roster template issued by Illinois Association of Medicaid and Health Plans (IAMHP). Please see the [Universal IAMHP Roster Template](#).

Molina previously communicated the IAMHP roster requirement in provider memos dated November 12, 2018 and December 10, 2018. After allowing a five-month grace period, Molina began strictly enforcing the requirement on May 1, 2019. Completed rosters should be emailed to Molina Provider Information Management at [MHIL\\_Provider\\_Information\\_Management@MolinaHealthCare.com](mailto:MHIL_Provider_Information_Management@MolinaHealthCare.com).

Rosters submitted in a non-IAMHP format will be rejected and providers will be sent an email asking them to resubmit provider data using the IAMHP roster template.

## **Molina Roster Processing**

Molina may take up to 20 days from the date it receives a completed IAMHP roster for update requests to be processed for loading. Providers will be notified by email once Molina completes the submission and audit.

## **Additional Information**

The Illinois Department of Healthcare and Family Services posted a new Provider Notice regarding Universal Provider Roster Submission Requirements for Illinois Medicaid Managed Care Organizations on May 1, 2019, <https://www.illinois.gov/hfs/MedicalProviders/notices/Pages/prn190501a.aspx>.

## **Questions**

For additional information about the roster template, refer to the [Provider Roster Frequently Asked Questions](#).

Providers with questions may contact their provider network managers or email the Provider Network Management Department at [MHILProviderNetworkManagement@MolinaHealthcare.com](mailto:MHILProviderNetworkManagement@MolinaHealthcare.com).

Providers who need help identifying their assigned provider network manager may visit Molina's [Service Area page](#).