

Rural Health Clinic (RHC) Centennial Care Billing Instructions Update

Molina Healthcare of New Mexico, Inc. (Molina Healthcare) RHC Providers:

Thank you for your patience with the new Centennial Care billing procedures for RHC providers. Molina Healthcare has been working closely with the New Mexico Human Services Department (HSD) regarding these processes, and has just received an important update on March 19, 2014. RHC billing instructions are detailed below.

In addition, Molina Healthcare wants to ensure that all of our valued RHC providers know who to contact at Molina Healthcare with questions, issues and suggestions. For your convenience the Molina Healthcare Provider Service Representative (PSR) Territory Grid is posted on our Provider Website and can be accessed by following this link [Provider Service Representative Territory Grid](#).

RHC Billing Instructions Update – Effective January 1, 2014

- **Billing Form:** All Services (*except provider incentives*) are to be billed on a UB 04 claim form;
- **Provider Incentives:** The following services are to be billed on a CMS-1500 form:
 - Prenatal Notification
 - Entry of Immunizations into the New Mexico Statewide Immunization Information System
 - Prenatal and Postpartum Visits
 - After Hour Services(Please contact your dedicated PSR for details regarding these Molina incentives.)
- **Revenue (Rev) Codes:**
 - Free Standing Facility: Rev Code 0521
 - Hospital Based Facility: Rev Code 0510
 - Behavioral Health: Rev Code 0919
- **CPT Codes:**
 - Molina Healthcare requires that all applicable CPT codes are also included when billing the appropriate Revenue Code. This is necessary to capture health care data for Healthcare Effectiveness Data and Information Set (HEDIS).
- **Same Day – Different Service:**
 - Should a Molina Healthcare Member be seen for medical health and behavioral health services on the same day, two (2) UB 04 claims must be submitted with appropriate Rev Code.
- **Claims Received and Processed by Molina Healthcare Prior to this Notification** – Molina Healthcare is in the process of updating the claims payment system to process and reimburse claims in accordance with billing instructions provided by HSD :
 - Claims billed on UB 04 claim forms that were processed and reimbursed incorrectly will be identified by Molina Healthcare and submitted for adjustment when the claims system has been updated, which will be in approximately fourteen (14) business days of this notification. **Molina Healthcare will notify RHC providers when new rates have been configured and the RHC can begin submitting claims.**
 - Claims billed on CMS-1500 claim forms will need to be resubmitted as **Corrected Claims** by the provider on a UB 04 with appropriate codes. Molina Healthcare will notify RHC providers when Corrected Claims should be submitted. This will be in approximately fourteen (14) business days after receipt of this notification.
- **Provider Rosters:** Please send updated practitioner/physician rosters to your dedicated Provider Service Representative. Updated rosters ensure claims are processed accurately and timely.

Should you have any questions, please contact Provider Services toll free at (800) 377-9594.

Thank you for the valued services you provide to Molina Healthcare Members.