

Provider Contracting

Molina Healthcare's Provider Contracting team partners with physicians, hospitals and ancillary providers to build and maintain high-quality, accessible and cost-effective networks. In addition to ensuring agreements align with state and federal guidelines, we build networks that ensure adequacy and support timely member access to care. Our goal is to make the contracting process transparent, efficient and responsive to provider needs.

Prior to starting the contracting process

In order to comply with federal rule 42 CFR 438.602, the Ohio Department of Medicaid (ODM) requires providers at both the group practice and individual levels to be enrolled or apply for enrollment with Ohio Medicaid and to have an active Medicaid Identification (ID) Number for each billing National Provider Identifier (NPI). Before applying with Molina Healthcare of Ohio to become a contracted provider, you must be actively enrolled with ODM. If your organization has multiple locations, all must be up-to-date and active in ODM's Provider Network Management system.

Providers without a Medicaid ID number will need to submit an application to ODM. Enrollment is available through the Provider Network Management (PNM) system, or providers can start the process at [medicaid.ohio.gov](https://www.medicaid.ohio.gov).

Step One: Connect

The points of contact and process for joining our network will differ depending on your provider type.

Please follow the instructions below based on your provider type:

Medical Providers: Complete an Ohio Provider Contract Request Form and submit it to Molina.

- Form: [Ohio Provider Contract Request Form](#)
- Submit to: OHContractRequests@MolinaHealthcare.com

Dental Providers: Complete an Ohio Dental Provider Contract Request Form and submit it to Molina.

- Form: [Ohio Dental Provider Contract Request Form](#)
- Submit to: MDVSPIM@MolinaHealthcare.com

Vision Providers: Contact (844) 75-MARCH (62724) or visit marchvisioncare.com/ to learn more.

Step Two: Documentation

Once your Contract Request Form is received, our Provider Contracting team will provide you with contracting documents that must be completed. Documents you receive may differ depending on your provider type, and may include:

- Provider contract
- Provider Experience Survey
- Americans with Disabilities Act (ADA) Attestation Form
- Ownership and Control Disclosure Form
- Ancillary/Long-Term Services and Supports (LTSS) Services Checklist
- Sample Centers for Medicare & Medicaid Services (CMS) 1500 Claim Form
- W-9

Step Three: Contract

Once your signed contract and all additional documents are received, Molina will countersign and provide you with a fully-executed copy. The in-network effective date will be listed in the contract and Molina Welcome Letter.

Step Four: Onboarding

At this point, the process transitions to Molina's [Provider Relations](#) team. Your assigned Provider Relations Representative will reach out to introduce themselves and initiate onboarding activities. Additionally, your Molina Welcome Letter will include a link to the [Provider Quick Start Guide](#), which provides you with a comprehensive list of resources to ensure a smooth transition into Molina's provider network.

Already a participating provider but would like to join an existing participating group? Please complete a [Provider Information Update Form](#) and submit it to MHOProviderUpdates@MolinaHealthcare.com.

Need additional assistance with the contracting process?

Reach out to Molina's Provider Services Contact Center at (855) 322-4079, available Monday through Friday.

- Medicaid: 7 a.m. to 8 p.m.

- MyCare Ohio: 8 a.m. to 6 p.m.
- Medicare and Marketplace: 8 a.m. to 5 p.m.

Molina may be closed for holidays and the day after Thanksgiving.

Contact the Provider Contracting team at
OHProviderContracts@MolinaHealthcare.com.

Provider Bulletin: Molina regularly communicates updates or changes for network providers in our monthly [Provider Bulletin](#). Sign up at [MolinaHealthcare.com/Provider Email](https://MolinaHealthcare.com/ProviderEmail).

You Matter to Molina: Visit the [You Matter to Molina](#) page on our Provider Website at MolinaHealthcare.com/OhioProviders.

Non-participating Providers: For questions regarding billing and requirements as an out-of-network provider, review the [ODM Designated Provider and Non-Contracted Provider Guidelines](#). As a reminder, all services rendered by an out-of-network provider must be prior authorized, including during the period prior to completing your contract. Services rendered without an approved authorization are subject to payment denial.