

# Molina Healthcare of Puerto Rico

## Proveedores

### **REFERENCE LETTER PR PROV18-003-018-ENG**

April 2, 2018

**TO: ALL ADMINISTRATORS OF MHPR PARTICIPANTS**

**RE: NEW REGISTRATION REQUIREMENT FOR MEDICAID PROVIDERS**

Greetings from the Molina Healthcare of Puerto Rico, Inc. (MHPR) family. At Molina Healthcare PR we are committed to the health and wellbeing of our members as well as the service to our participating providers for the Government Health Plan.

On April 2, 2018, the Puerto Rico Health Insurance Administration (Administración de Seguros de Salud de Puerto Rico), hereinafter known as ASES, issued Reference Letter # 18-0319-2 Amended stating that the Center for Medicare and Medicaid (CMS) requires that all providers that provide services, order, prescribe, refer or certify eligibility for services to individuals eligible to receive health care services through Medicaid, be evaluated and appropriately subscribed by the state. This requirement also extends to all providers who participate in the MHPR network under the Medicaid program.

ASES will notify the online enrollment start date in order to enroll all providers in the state's Medicaid network. All providers must be enrolled by the state in order to remain a provider of the MHPR network funded by the federal Government Health Plan program. The enrollment process is designed to be completed by the providers in approximately twenty (20) minutes. Detailed instructions will be published and assistance will be provided to handle and complete this enrollment process. In addition, ASES will schedule orientation sessions to discuss requirements that may apply and the opportunity to present any additional questions

CMS emphasizes the importance of the new provider enrollment requirement as "essential to the integrity of the Medicaid program." At the same time, CMS has encouraged states to avoid subjecting providers to excessive enrollment processes. ASES will seek to improve the selection and accreditation processes of suppliers already performed by MCO and CMS accordingly.

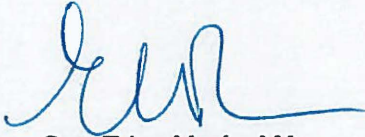


All MCO's participating in the GHP program will be expected to assist in this effort by:

- Molina Healthcare of Puerto Rico, Inc. will be available to help you meet the enrollment requirement in the way that is possible:
- Providing information to the participants of their network to notify them about the registration requirement.
- Confirming the findings made by MHPR on certain evaluations, including background checks and licensing.
- Supporting providers in their enrollment efforts as needed, answering basic questions about the process and referring them to the appropriate ASES staff for additional assistance.
- Ensuring that all providers are properly registered with the state to participate in the MHPR provider network.

For more information, you can call our Provider Service Call Center at 1 (888) 558-5501, Monday through Friday from 7:00 a.m. to 7:00 p.m andc 1 (787) 522-8281 for TTY system, Monday through Friday from 7:00a.m. to 7:00p.m.

Cordially,



Sra. Edna Marín, MA  
VP, Network Management and Operations





**GOBIERNO DE PUERTO RICO**  
**Administración de Seguros de Salud**

Hon. Ricardo A. Rosselló Nevares  
Gobernador

Sra. Angela M. Avila Marrero  
Directora Ejecutiva

April 2, 2018

**AMENDED NORMATIVE LETTER 18-0319-2**

**TO ALL CONTRACTED MANAGED CARE ORGANIZATIONS AND THE PHARMACY  
BENEFIT MANAGER, REGARDING NEW MEDICAID PROVIDER ENROLLMENT  
REQUIREMENTS**

As previously stated, the Centers of Medicare and Medicaid Services (“CMS”) is now requiring that all providers furnishing items or services, or ordering, prescribing, referring, or certifying eligibility for, services for individuals eligible to receive federal medical assistance through Medicaid to be appropriately screened by and enrolled with the state. This requirement extends to all providers participating in the network of a managed care organization (“MCO”) and/or pharmacy benefit manager (“PBM”) under the Puerto Rico Medicaid program as well. All such providers must be enrolled with the state through the enrollment process instructed by ASES to remain network provider of your organization under the federally-funded portion of the Government Health Plan (“GHP”) program.

The Puerto Rico Health Insurance Administration (Administración de Seguros de Salud de Puerto Rico “ASES”) will inform all MCOs and PBM of the upcoming launch date for the new online provider enrollment application process in order to enroll all Medicaid network providers with the state. The application process is designed to be completed by most providers within twenty (20) minutes. We will be releasing detailed instructions and additional support to assist all MCOs and PBM and providers in this enrollment process. ASES will also schedule additional information sessions to discuss applicable requirements and address any additional questions.

CMS emphasizes the importance of the new provider enrollment requirement as “integral to the integrity of the Medicaid program.” At the same time, CMS has encouraged states to avoid subjecting providers to redundant enrollment processes. ASES will seek to leverage provider screening and credentialing processes already conducted by the MCOs and CMS accordingly. All MCOs participating in the GHP program will be expected to assist in this effort by:

- Providing notification to your network providers to inform them of the enrollment requirement.
- Confirming the extent to which the MCO has already conducted certain screenings, including exclusion checks, criminal background checks, and license verification, for network providers. ASES will send the MCO a list of providers who have applied for Enrollment, along with a list of confirmatory questions for the MCOs to answer.



- Supporting other provider enrollment efforts as needed, including answering basic questions from providers about the state's enrollment process and referring providers to the appropriate personnel at ASES for further assistance.
- Ensuring all providers are appropriately enrolled with the state in order to participate in the MCO's provider network.

Thank you in advance for your assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ángela M. Ávila Marrero', written over a horizontal line.

Ángela M. Ávila Marrero  
Executive Director  
Administración de Seguros de Salud