# Provider Orientation 2016



Your Extended Family.







- ✓ Who is your Provider Relations Team and Rep?
- ✓ What does the Provider Relations team do for You?
- ✓ How do you find resources to answers questions?
- Why should you use the Provider Portal?
- ✓ Who else at Molina is here to help you?



## **Molina Mission Statement**

We strive to be an exemplary organization.

Our mission is to provide quality health services to financially vulnerable families and individuals covered by government programs.



*"Treat every patient as if they were your own family."* 

Our founder, C. David Molina, MD, MPH (1926–1996)



### What's New with Molina Over 100,000 members in Utah !!! Molina has been in Utah since 1997

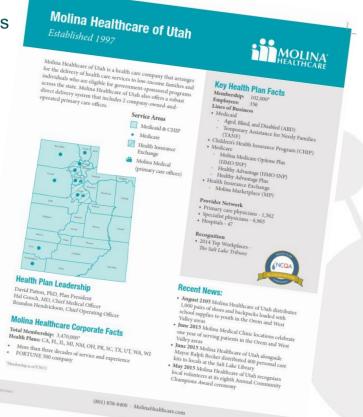
MarketPlace membership increased to over 50,000 members

9

Expansion into Box Elder county in 2017

#### Membership

- Medicaid 88,895
- Medicare 8,487
- MarketPlace
  - 2015 4,168 2016 55,138
- Community Connectors 20
- Case Managers
- Transition of Care coaches 11
  (3 of these are specifically for Behavioral Health)
- Pharmacy
  - 16 Pharmacists on site 10 Remote
  - 32 Pharmacy Techs
  - 29 Customer Service Representatives





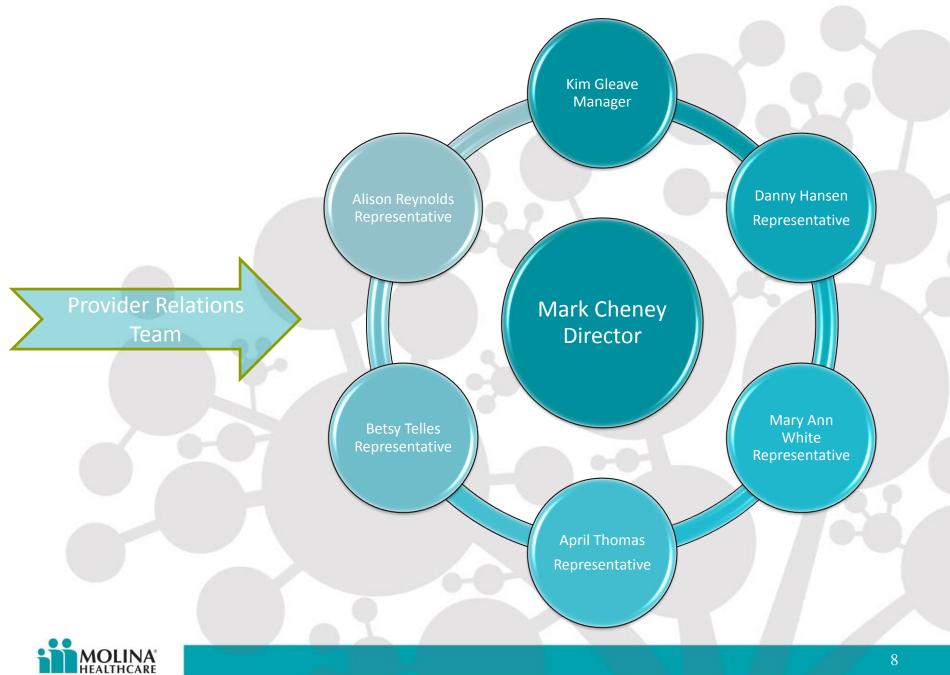
# Trivia #1

# What year did Molina come to Utah?



# **Provider Relations**





Your Extended Family.

#### Kim Gleave – 172772 **Manager of Provider Services**

- Intermountain Healthcare
- Molina Medical Group

#### Alison Reynolds – 177940 Salt Lake West

- lasis (statewide)
- Physician Group of Utah (statewide)
- Granger Clinic
- Wasatch Pediatrics (statewide)
- Exodus
- **Cope Family Medicine**
- FQHCs in territory
- Utah Dept. of Health Salt Lake Clinic
- PT/OT/ST providers in territory

Territory includes Southern Davis County (Bountiful & Centerville)

#### April Thomas – 170470 **Northern Utah**

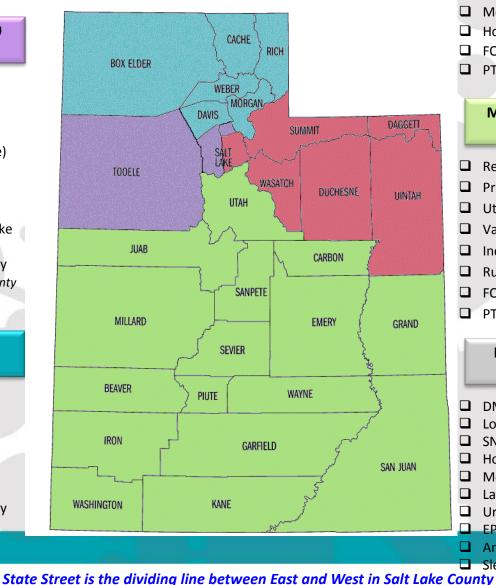
- Tanner Clinic
- Ogden Clinic
- **Kelson Physician Partners**
- Midtown Community Health
- FQHCs in territory
- Utah Dept. of Health Ogden
- PT/OT/ST providers in territory

Territory includes Farmington and everything not OLINA

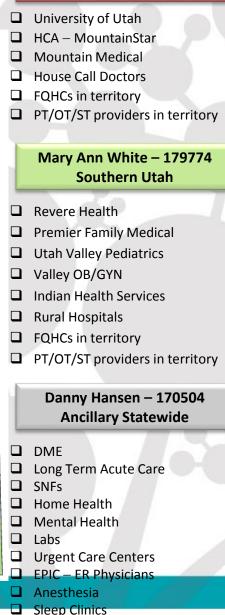


Your Extended Family

### **Utah Provider Relations Clinic/Territory Responsibilities**



#### Betsy Telles – 170471 Salt Lake East



### **Provider Relations Team**

# We are YOUR personal "Advocate" to navigate and partner with the Molina Family

We Provide Education for:

- Credentialing a new provider or making a change to existing credentialed provider in your group
- New Provider Welcome Orientation
- Coordination with Claims Research And Resolution Team for Claims Issues
- Resources available at Molina for providers and members
- Provider Web Portal training
- Coordinate provider risk education dinners
- Contacts for all departments within Molina
- Healthcare updates and education
- Quarterly Partners in Care newsletter
- Provider office staff education and onsite visits
- EDI and EFT available
- ✤ And more...



# Provider Web Portal



Your Extended Family.

### Why Register for Molina Healthcare's Provider Web Portal?

Molina Healthcare's Provider Web Portal is an easy-to-use online tool designed to meet your needs.

All of our providers have free access 24 hours a day, seven days a week to the following features:

### **Claims**

- Submit single or batch claims
- Correct or void claims
- View claim status and receive notification of status changes
- Quickly download claims reports
- Create templates with commonly used fields prepopulated
- Access member eligibility and claim status

### **Member Information**

- Eligibility status
- Benefit details
- HEDIS-Missed services
- Covered services
- Health records
- Member rosters for PCP(s) within your practice



# **Provider Web Portal Additional Resources**

Molina's Provider Web Portal is an easy-to-use, online tool designed to meet your needs! Check out the many features we provide to you:

- Molina provider manuals
  - New Provider Welcome Packet
- Secure internet based website for all lines of business
- Access account information
  - Add new and manage current users
  - Update profile
- Download frequently used forms
- Prior authorization guidelines and forms
  - New- Prior Authorization (PA) Codification List
- Search for contracted providers
- EDI, EFT, and Clearinghouse information
- ✤ HEDIS profile
  - Compare your HEDIS scores with national benchmarks
  - Search for members with needed services



### Training Videos FAQ's and Help sheets

Provider Self Services



State Specific Training Materials CAHPS Provider Tips Sheet Home Provider Search FAQ Training Contact Molina

Widy

4.39.30 FIV

### > 1. How do I register myself on the Provider Services on the e-portal? >2.I have a Medicaid and Medicare account with Molina Healthcare. How do I register? 3.I already have a Medicare account and tried to register for Medicare but it's saying that r 4.How do I log in? > 5. How can I receive help to understand how to use the ePortal? 6.What are the password rules? ▶7.How do I change my password? 8.Why do I need an NPI to use Self Services? > 9. How many sub-users (office users) can be added to an ePortal Account? 10.If the system freezes and I am forced to log out of the ePortal, will I be able to retrieve 11.Can I submit professional claims (CMS 1500) on-line? 12.Can I conduct a Claims Inquiry online? 13.How do I view the details of my claims online? 14.Can I print a summary of a Claim online?

▶ 15.Can I request a Claims Report online?

16.What is the timeframe that claims must be submitted to have the current date reflected





#### App Description:

Molina Healthcare brings you a tool to search ICD-9 and ICD-10 codes and descriptions. You can search by partial code or partial word, and use multiple search terms. For example, entering 'pres ulcer elb' displays codes for pressure ulcer of elbow, and flags those that are included in the CMS-HCC Model Category V22. Dr. Tools cross-references ICD-9 and ICD-10 diagnosis codes according to CMS's General Equivalence Mappings (GEMS) methodology, including updates to the 2015 (V22) coding model. In addition, Dr. Tools lists related ICD-10 codes for an ICD-9 code; this backwards mapping displays additional ICD-10 codes that map to an ICD-9. This unique feature enables you to find more specific ICD-10 codes related to a given diagnosis than the official CMS mapping.



# Trivia Question #2

# Name 3 Things you can do on the Provider Web Portal



1.

2.

3.





New Corrected Claims billing requirements handout available

# **Corrected Claims Submission**

- Providers can submit corrected claims when changing or adding information, such as a change in coding.
- There are 3 Ways to submit a corrected claim to Molina Healthcare:
  - 1. Paper claims submission
  - 2. Electronic Data Interchange (EDI)
  - 3. Molina Healthcare's Provider Web Portal
- Tips on Submitting Corrected Claims
  - Always submit through Web Portal, electronically, or via paper.
  - Do Not submit corrected claims through the claims appeals or reconsideration process.
  - Always include the original claim in its entirety with the corrections made.
  - Do Not submit a corrected claim with only the codes that were edited by Molina Healthcare on the original claim.

### Handout: Corrected Claims Billing Requirements Tip Sheet



# Claims Reconsideration and Appeals Requests New Claims Reconsideration Form coming soon

**Top Reasons** to submit a claim for Reconsideration or Appeal:

- > CCI Edits
- Coordination of Benefits
- Medical Necessity
- Timely Filing
- Under/Over Payment
- Service is not a duplicate
- Pre-Authorization is now on file

**Always** attach supporting documentation

- Medical records
- > EOP's
- Authorization information
- > COB information



<b>Claims appeals submissions timelines:</b>		
Medicaid	90 days	
Medicare	120 days	
Marketplace	180 days	

# Trivia Question #3

# What are the **3** ways to submit a Corrected Claim?





# Quality Improvement



### **Quality Improvement**

- HEDIS, Risk Adjustment, MRR
- NCQA Accreditation
- State and CMS Regulatory Compliance
- Provider Engagement
  - VBR Contracts
  - P4P Medicare Incentive Program
- Credentialing
- Member Outreach





### **Member Focus**

### **Pregnancy Rewards Program**

- Welcome calls from a nurse
- Incentives for timely prenatal care, postpartum visit

### Well Child/Immunization Program

- Incentives for completion of 6 well child visits in first 15 months
- Incentives for completion of all immunizations before the child's 2<sup>nd</sup> birthday

### Medicare Incentives

\$15 Gift Card for completion of:

- ✓ Mammogram
- ✓ Colonoscopy
- ✓ Diabetes Eye Exam
- ✓ Diabetes HbA1c Test and Attention to Nephropathy
- ✓ Flu vaccination



# **Provider Engagement**



- Support for Value Based Reimbursement (VBR) contracts
- P4P Medicare Incentive Program
- HEDIS Tips
- Missing Services Lists
- Supplemental HEDIS Data and Reporting
- Hypertension Took Kit Lunch and Learn
- Mobile Mammogram event coordination



Your Extended Family

# **Quality Improvement Contacts**

MHU Phone: QI Fax #:	1-888-562-5442 1-855-260-8743
Lynette Hansen Director, Quality Improvement	Ext: 177914 Email: Lynette.Hansen@molinahealthcare.com
Sharalee Johnson Manager, QI Reporting	Ext: 177995 Email: <u>Sharalee.Johnson@molinahealthcare.com</u>
Mary Walter Manager, QI Interventions	Ext: 170473 Email: <u>Mary.Walter@molinahealthcare.com</u>
Charlene Frail-McGeever Manager, QI Compliance & Credentialing	Ext: 171043 Email: <u>Charlene.Frail-mcgeever@molinahealthcare.com</u>



# Trivia Quiz #4

# Name 2 things a Medicare member can do to obtain a \$\$\$15 Gift Card \$\$\$





# **Member Services**



### **Molina Membership**

Within our population we have much **diversity**. There are always issues that we need to watch for **cultural differences**, **domestic violence**, **abuse** or **neglect**. Our health plan members are often vulnerable individuals.

They may have difficulty with language or literacy and they are beset by social and economic problems that complicate their ability to obtain care.

> "Our main business is not to see what lies dimly at a distance, but to do what lies clearly at hand." Thomas Carlyle (1795-1881)

Through a partnership between you, the Providers and Molina Healthcare we can make a difference in their lives.



# **Better Communication, Better Care**

#### **Provider Tools to Care for Diverse Populations**

- Industry Collaboration Effort (ICE)
  - 60 pages full of tips and tools for you!
- Located on our Provider Portal in the Training section
  - Link to: ICE provider Toolkit on Provider Portal
  - <u>http://www.molinahealthcare.com/webportaldocs/Providers/UserManual/ICE\_P</u> <u>rovider\_ToolKit.pdf</u>
  - Resources on these and more:
    - Tips for office staff to enhance communication
    - Non-Verbal communication and patient care
    - Interview guide to hire staff with diversity awareness
    - Tips to communicate across language barriers
    - Increase awareness of cultural background and its impact on health care delivery
    - Pain Management across cultures
    - Let's talk about sex and culture
    - Language Identification flashcards



Providers - Ass

`ollabora

ndue

Health

# **Domestic Violence Is it on your RADAR?**

- **R** = Routinely screen women for abuse
- **A** = Ask direct questions
- **D** = Document your findings
- A = Assess safety of victim and children
- R = Review options and referrals



# Resources for Detecting Domestic Violence

### **Training Powerpoint Presentation for Health Care Providers**

Hyperlinks

- How Healthcare Providers Can Help Victims of Domestic Violence
- Domestic Violence and the Role of the Healthcare Provider (White Paper)
- Domestic Violence Education
- <u>The Cycle of Domestic Violence</u>
- South Valley Services What is domestic violence?
- Utah Domestic Violence Coalition
- Clinical Guidelines for Assessment and Referral for Victims of Domestic Violence
- Detecting Domestic Violence in the Primary Care Setting
- National Coalition Against Domestic Violence
- How to detect domestic violence in psychiatric patients
- Online Resource Guide on Domestic Violence
- <u>NIH Health Services Research Information Channel Domestic Violence</u>
- <u>Treating Domestic Abuse: Red Flags & Resources</u>
- Utah Dept. of Health Domestic Violence Resources





### **Member Services**

- Provide customer service to both our members and providers
- Benefit and eligibility questions
- Provider network inquiries
- PCP updates and appointment scheduling
- Utilization management
- Claims and enrollment issues
- MarketPlace payments and questions

### Medicaid, CHIP and MarketPlace service department 1-888-483-0760

### Centralized Medicare Member Service's department 1-888-665-1328



# **Community Connectors**



# What is a Community Connector?

- Frontline public health worker
- Liaison between health/social services and the community
- Facilitates access to community education and social support
- Builds individual and community capacity
- Provides outreach and member advocacy



# **Services Community Connectors Provide**

- Assist in accessing community resources
- Housing resources for homeless
- Facilitate health and social services applications
- Promote positive health behaviors
- Arrange transportation for healthcare visits
- Assist in building a support system through family, church, friends, and community
- Locate members
- Assess member needs through home visits
- Complete appropriate assessments

- Connect member to a Primary Care Physician
- Provide alternatives to emergency room visits
- Help get prescriptions filled
- Identify barriers to accessing care
- Support for members with special needs
- Provide Molina benefits education
- Help schedule appointments with providers
- Help member with learning basic skills: grocery shopping, paying bills, etc.
- Be an advocate for members



# **Community Connectors**

Community Connector Supervisor Jessica Poole Office: 801-542-7909 E-mail: Jessica.Poole@molinahealthcare.com

Community Connector Supervisor Cynthia Burton Office: 801-858-0472 E-mail: <u>Cynthia.Burton@molinahealthcare.com</u>



# **Community Engagement**



# **Community Engagement**

The donation of *time* or *resources* to benefit a community or its institutions such as *nonprofit*, *civic* or *community-based* organizations in an effort to improve the quality of life for community residents.

As a Community Engagement Team our goal is work with our community partners to provide activities and events that serve populations who might not otherwise have access to those services, and to do so in the communities where those individuals are.

Food Banks, Shelters, Clinics, Schools, Churches, Libraries, Parks, etc...

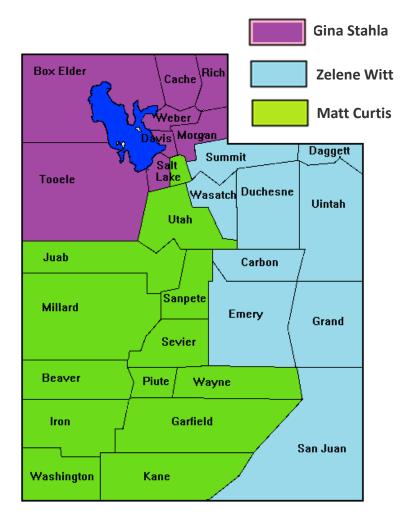


# **Community Engagement**





## **2016 Community Engagement Team**



**Gina Stahla** – Area consists of 7 counties. Focusing on specific strategy with the Pacific Islander, Asian community, and West Valley MMG, Navigators & CACs and FQHC & CHC.

**Zelene Witt** – Area consists of 10 counties. Developing a rural strategy on the east side of the state and all the Latino/Hispanic outreach state wide.

Matt Curtis – Area consists of 12 counties. Developing a rural strategy on the west side of the state, Orem MMG, Navigators & CACs and FQHC & CHC.



# **Medicare Sales**



### **Molina Options Plus**

- Medicare Advantage Special Needs Plan (MA-SNP) with prescription drug coverage.
- Designed especially for people who have full Medicare and Medicaid.
- Medicare beneficiaries entitled to Medicare Part A enrolled in Part B and eligible for Medicaid can enroll in the plan.
- Members must reside in the Molina service area and must receive all routine care from Molina plan providers.
- The plan includes all the benefits of Medicare and Medicaid, plus more at little or no out of pocket cost.



## **Medicare Options Plus**

# Connecting Medicare and Medicaid in ONE plan

With Molina Medicare Options Plus HMO SNP you get:



\$1,000 in Dental Benefits

\$0 copay for Eye Exams + \$150 Eyewear Allowance



Transportation to and from Medical and Dental Appointments

\$0 copay for Routine Podiatry for up to 12 office visits per year

Join the Molina family! For more information call

Jared Hatala at (801) 879-1277, TTY 711 Monday – Friday, 8 a.m. to 8 p.m., local time or visit MolinaHealthcare.com/Medicare.

MolinaHealthcare.com/Medicare



Molina Medicare Options Plus HMO SNP is a Health Plan with a Medicare Contract and a contract with the state Medicaid program. Enrollment in Molina Medicare Options Plus depends on contract renewal. This plan is available to anyone who has both Medical Assistance from the State and Medicare. Product offered by Molina Healthcare of Ulah, Inc., a wholly owned subsidiary of Molina Healthcare, Inc. This information is available in other formats, such as Braille, large print, and audio. This information is not a complete description of benefits. Contact the plan for more information. Limitations, copayments, and restrictions may apply. Benefits, premiums and/or co-payments/co-insurance may change on January 1 of each year. Premiums, co-pays, co-insurance, and deductibles may vary based on the level of Extra Help you receive. Please contact the plan for further details. Calling the agent/broker number will direct an individual to a licensed insurance agent/broker. This is an advertisement.

H5628\_16\_4000\_1230\_UTSaleFlyr Accepted 09/05/15 2992828MED0915





"We will do what we do so well that people who see it will want to see it again and bring their friends."

- Walt Disney (1901-1966)



## Contacts

### Phone numbers, e-mail addresses...



### **Claim Submission**

#### Molina Healthcare – Medicaid

Rural: P.O. Box 22633 Urban: P.O. Box 22630

Molina Advantage – Medicare P.O. Box 22658

Molina Healthcare – MarketPlace P.O. Box 22630 Molina Healthcare P.O. Box Long Beach, CA 90801



## **Provider Relations Representatives**

Mary Ann White 801-838-9774 MaryAnn.White@molinahealthcare.com Alison Reynolds 801-542-7940 Alison.Reynolds@molinahealthcare.com

Betsy Telles 801-858-0471 Betsy.Telles@molinahealthcare.com Kim Gleave Provider Relations Manager 801-316-2772 Kim.Gleave@molinahealthcare.com

April Thomas 801-858-0470 April.Thomas@molinahealthcare.com Mark Cheney Provider Relations Director 801-542-7907 Mark.Cheney@molinahealthcare.com

Danny Hansen 801-858-0400 x 170504 Danny.Hansen@molinahealthcare.com



### Contacts

#### EFT

Alegeus ProviderNet providernet.adminisource.com

> Customer Service 1-877-389-1160

ProviderNet@Alegeus.com

#### **EDI/ ERA's**

Submitting Electronic: Claims, Referral Certification and Authorization 1-866-409-2935 Email Directly: EDI.Claims@MolinaHealthcare.com

Submitting Electronic: Encounters 1-866-409-2935 Email Directly: EDI.Encounters@MolinaHealthcare.com

Receiving 835/ERAs 1-866-409-2935 Email Directly: EDI.eraeft@MolinaHealthcare.com

#### **Web Portal**

Provider ID is required for registration for both Medicaid and Medicare

Contact your Provider Representative

MolinaHealthcare.com



### **Corporate (MHI) Pharmacy Contacts**

### Medicare

Call Center 1-888-665-1328

#### Fax 1-866-290-1309

MolinaMedicare.com

### Medicaid

Call Center 1-855-322-4081

Fax 1-866-497-7448

> "I want this to be an exemplary organization" Mary R. Molina (1929-2012) Founder



### **Medicare & Medicaid Pharmacy**

Contacts for escalated issues

### **Medicare**

### Medicaid

Chaz Washington, PharmD Manager, Medicare Pharmacy 1-888-562-5442 Chaz.Washington@Molinahealthcare.com

Ashley Henderson, CPhT Supervisor of Medicare Pharmacy 1-888-562-5442 Ashley.Henderson@Molinahealthcare.com John Vu Director, Medicaid Pharmacy 1-855-322-4081 x172054 John.Vu@Molinahealthcare.com

Julie Armstrong Lead Technician 1-855-322-4081 x817176 Julie.Armstrong@Molinahealthcare.com



## **Medical Prior Authorization**

### **Phone Numbers:**

- Molina Medicaid/CHIP/Medicare/Marketplace
- 1-888-483-0760, option 1, then option 4
- Healthy Advantage: 1-866-472-9479



### **Fax Numbers:**

- Molina Medicaid/CHIP & MarketPlace: 1-866-472-0589
- Molina Medicare: 1-866-504-7262
- Healthy Advantage: 1-866-472-9481



### **Utilization Management**

### **Prior Authorization**

- Prior Authorization Guidelines
- Codification list Medicare, Medicaid, CHIP & Market Place

The prior authorization guidelines and codification work hand-in-hand as a tool for our providers.

The updates for 2016 can be found on www.MolinaHealthcare.com

Advanced Imaging Centralized
 Phone: 855-714-2415
 Fax: 877-731-7218

Authorization requests can be submitted on both the Web Portal or by fax.



### **Care Managers**

#### Tamara Snyder

ED Diversion & Restriction 801-316-2759

### **Amy Quesenberry**

Behavioral Health 801-316-9530

### Jamie Griggs Complex Case Management 801-316-2763

Renee Whitehead Transition of Care 801-316-2765



#### The Member Services Contact Center (MSCC) is the voice of Molina supporting multiple Member and Provider touch points



Medicaid/CHIP 888.483.0760 Marketplace 855.542.1972 Medicare UT 888.665.1328 UT Healthy Advantage 877.644.0344

### **Utah MSCC Leadership Team**

Diane McWilliams, Director 801.858.0464 Mary Ann Hughes, Medicaid/Marketplace Supervisor 888.562.5442 ext. 172011 Gianna Brown, Medicaid /Marketplace Supervisor 888.562.5442 ext. 172070 Medicare manager, Geri Allsop, 888.562.5442 ext 172253 Daric Booth, Medicare Supervisor 888.562.5442 ext. 172465



## **Member Services**

#### (Benefits & Eligibility)

Molina Medicare Member: Member #:	<b>MORNA</b>
PCP: PCP Phone:	
Medical Copays: Office Visits:	
Specialist Visits:	RxBIN:
Urgent Care: ER Visits:	RXPCN: RxGrp:
ER VISILS.	RxID:
	Medicare R
Issue ID:	
Issued Date:	

**Molina Medicare Options Plus** 

• Phone: 1-888-665-1328

#### Healthy Advantage

• Phone: 1-877-644-0344

### Molina Medicaid/CHIP

• Phone: 1-888-483-0760

### MarketPlace/Exchange

• Phone: 1-855-858-3973

Member Services: 1-800-665-3086 or TTY at 1-800-346-4128 Monday – Sunday, 8:00 AM to 8:00 PM local time. 24-Hour Nurse Advice Line: 1-888-275-8750 24-Hour Nurse Advice Line TTY: 1-866-735-2922 For Spanish Please Call: 866-648-3537. Providers/Hospitals: For prior authorization, eligibility and general information, please call Member Services (see above). Submit Claims To: Medical/Hospital: PO BOX 22811, Long Beach, CA 90801 please call Member Services (see above). Pharmacy: 7050 Union Park Ave, Suite 200, Midvale, UT 84047 please call Member Services (see above).

www.molinamedicare.com



# **NCQA Accredited!**

## **2007 – 2015** (2016 evaluation under way)

